

<b>Location</b>	Home based - London	<b>Travel Required:</b>	Occasional UK travel
<b>Salary Range:</b>	£34,000 – 40,000 FTE	<b>Position Type:</b>	Part-Time (32 hours), permanent
<b>Reports To:</b>	Chiva Services Manager	<b>Line Management:</b>	

## Job Description

### Job Purpose

The Specialist Support Officer will provide both individual and family based emotional and social support, advocacy, and HIV education to children, young people and young adults living with HIV. Working closely with paediatric, adolescent, and adult HIV clinic teams across the London region.

### Direct Support:

- Conduct comprehensive needs assessments with young people and their families to identify priority needs for support.
- Provide emotional and social support to children and young people living with HIV and their families.
- Support young people through one-to-one meetings and organising peer group sessions.
- Help young people understand and accept their HIV diagnosis, preparing them for transition to adult healthcare services.
- Provide direct, individualised support for more complex social and emotional issues, liaising with other professionals as needed.
- Provide support directly in paediatric, adolescent, and adult clinics as part of the clinic services offered.

### Multi-Agency Collaboration:

- Work with Multi-Disciplinary Teams (MDT) in NHS clinics to offer a holistic approach to providing care and support.
- Attend wider professional meetings to provide specialist advice on the impact of HIV on children, young people, and their families and to advocate for the best interests of children, young people and their families.
- Advocate on behalf of young people and their families with schools, colleges, social care, mental health services and other agencies as needed.

### **Organising Peer Events:**

- Plan and deliver peer events with a focus on supporting children and young people and providing educational activities.
- Encourage engagement with Chiva's broader support programmes.

### **Project Delivery:**

- Work with the Chiva team in delivering and evaluating specific projects to meet identified needs working towards meeting Chiva's strategic goals.

### **Expectations of All Chiva Employees**

To hold understanding and empathy for the mission of the charity and a commitment to upholding the values and ethos of the charity.

To work closely with the team, support event preparation and delivery which may at times require working outside of principle specifications of role.

To uphold Chiva's Child Protection & Safeguarding, Data Protection, Confidentiality and Equity, Equality, Diversity and Inclusion Policies.

To be a key member of the Chiva Staff team, taking part in team meetings, away days, and fulfilling any administrative tasks in relation to role.

At Chiva we believe that a diverse, inclusive, and equitable workplace is key to fostering innovation and growth. We are committed to building a team that reflects a wide variety of backgrounds, perspectives, and skills. We welcome and encourage applications from individuals of all identities, including race, gender, age, religion, disability, sexual orientation. Our goal is to create an environment where everyone feels respected, valued, and empowered to bring their authentic selves to work.

### **Person Specification**

#### **Essential Criteria:**

#### **Qualifications:**

- Professional qualification in Social Work, (BA/MA in Social Work or equivalent) or Professional qualification in a registered professional role within health and social care

**Experience and Knowledge:**

- Extensive experience of case management work.
- Experience working with children and families with complex needs.
- Understanding of issues faced by children and young people living with HIV.
- Experience working collaboratively in multi-disciplinary teams.
- Experience working in health settings and supporting health related needs.
- Familiarity with confidentiality requirements and data protection laws.
- Strong commitment to equal opportunities, diversity, and inclusion.

**Skills and Abilities:**

- Highly competent in producing professional reports and assessments.
- Proven ability to work both independently and as part of a team.
- Competent in leading project planning work in line with programme objectives.
- Strong interpersonal and communication skills, including proficiency in IT and digital communication.
- Ability to engage and support young people individually and in group settings.

**Desirable Criteria:**

- Experience providing one-to-one support sessions to young people.
- Experience in planning and delivering group work sessions for young people.
- Driver with own car.

---

This role is ideal for a qualified social worker with experience in health and an interest in supporting young people living with HIV. You will be a key member of the Chiva team who work in different UK regions, ensuring young people and their families receive tailored support throughout their healthcare journey, helping to provide comprehensive and holistic support.

Chiva is proud to be a Living Wage Employer

